



St. MARTIN'S ENGINEERING COLLEGE

Affiliated to JNTUH & Approved by AICTE
Dhulapally, Secunderabad -14

Ref: SMEC/IQAC /2016-17/04

Date: 26/04/2017

To,
Chairman, IQAC
St. Martin's Engineering College,
Secunderabad.

Sir,

Sub: Request for approval of IQAC Meeting – regarding.

It is proposed to conduct the IQAC meeting on 28 April 2017. The agenda for the meeting is enclosed.

I request your approval

Thanking you

Yours faithfully

Dr. A. Amarendra Babu
Coordinator,
IQAC

26/4/17

Approved



Approved
CHAIRMAN
IQAC
St. Martin's Engineering College

Agenda:

1. Internship for Pre-Final students.
2. Placements for Final Year students
3. Feedback on the Workshops/Conference/FDP conducted in the academic year.
4. Output of R&D

Basu
26/4/17





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Date: 26/04/2017

CIRCULAR

Sub: IQAC Meeting – Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting will be held on 28 April 2017 (Monday) in the IQAC Cell at 4:00 PM

Coordinator, IQAC

26/4/17

Copy to:

The Chairman – For kind information
Executive Director - For kind information
HODs of all Departments
IQAC Members





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Dhulapally, Secunderabad -14.

Date: 26/04/2017

Academic Year 2016-17

MINUTES OF THE IQAC MEETING

Date of the Meeting	28 th April, 2017	Time:	4:00 to 6:00 PM
Meeting Circular / Ref No	SMEC/IQAC /2016-17/04	Location	IQAC Cell, Board room.

1. Meeting Agenda:

2. Internship for Pre-Final students
3. Placements for Final Year students
4. Feedback on the Workshops/Conference/FDP conducted in the academic year.
5. Output of R&D


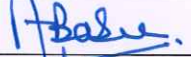




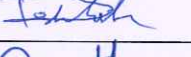
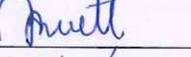
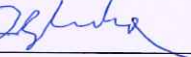

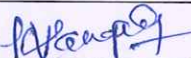
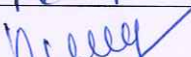


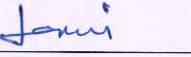

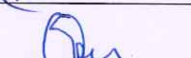
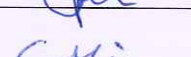
2. Points Discussed During the Meeting:

1. The Committee Conversed about the different Internship Programmes for Pre-final Year students
2. The Committee Scrutinized the MoUs and the proposed Placements for the Final Students.
3. Reports and feedback on the workshop/conference/fdp conducted were analysed by the committee.
4. The Final Output of different R&D Activities Executed Were Examined.

3. The Attendance of the members attended the meeting is enclosed.

Coordinator, IQAC

**MEMBERS ATTENDED THE MINUTES OF MEETING HELD
ON 28 April, 2017**

S.NO	NAME	DESIGNATION	SIGNATURE
1.	Dr. SP Venu Madhava Rao	Chairman	
2.	Dr. A. Amarendra Babu	Coordinator	
3.	Sri. D. Venkata Srikanth	Co-coordinator	
4.	Sri. G. Chandrasekhar Yadav	Management Member	
5.	Dr. K. Shashidar Reddy	HOD-EEE	
6.	Dr. DRVA Sharath	HOD-ECE	
7.	Dr. Anita kalgapurkar	HOD-CE	
8.	Dr. DBK. Kamesh	HOD-CSE	
9.	Dr. R. Appala Naidu	HOD-IT	
10.	Dr. Venkata Rangaiah	HOD-MBA	
11.	Dr. V. Keshava Reddy	Senior staff	
12.	Ms. S. Girija	Senior staff	
13.	Ms. Ch. Laxmi Devender	Local Community	
14.	Mr. Kalyan Reddy, (14K81A0196)	Student member	
15.	Mr. V. Om Prakash(13K81A0457)	Alumni Member	
16.	Sri. Ch. Sathi Reddy	Industry Nominee	
17.	Sri. Sathya	Industry Nominee	
18.	Mr. P. satyanarayana	Parent	

ACTION TAKEN REPORT

The following actions were taken with respect to the IQAC Meeting reference no Ref. No. SMEC/IQAC/2016-17/04 dated 27 Jan 2017 and will be submitted in next IQAC Meeting for reference.

Sl. No	Points Discussed	Action Taken	Status
1	The committee deliberated on the result analysis of the odd semester and Action plan was discussed to provide remedial measures for the failed students	Initiated	In progress
2	To be ready for NBA Peer Team which is in the month of February.	Prepared	Closed
3	The amount participation by students and the success of the social welfare activities were reviewed	Initiated	Implemented
4	The committee decided to approve permission for faculty to attend outside college Conference Seminars etc	Prepared	Completed
5	The committee instructed to implement the new guide lines constituted by NAAC.	Implemented	Closed

A. Basu
 Coordinator, IQAC
 25/3/2017

